

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES**

January 22, 2024

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak Street, Winnetka Illinois. President Mitchell called the meeting to order at 7:11 p.m. A quorum was present.

II. Roll Call

Present: In-person Trustees Ranjini Shankar, Travis Gosselin, Sarah Munoz, and Matt Kinnich; and Library Director Monica Dombrowski; via Zoom President Melissa Mitchell and Trustee Deborah Vandergrift.

Absent: Trustee Thomas Sundell

Present was library employee Mark Swenson (IT Manager).

III. Public Comments

No public comments.

IV. Approval of Minutes

Approve minutes of the December 11, 2023 regular meeting.

President Mitchell announced approval of the December 11, 2023 Regular Meetings Minutes.

V. Financial Report

Trustee Munoz presented the December 2023 Financial Statement.

VI. Library Reports

Library Director's Report

Director Dombrowski presented the December 2023 Director's Report, which was included in the January 2024 board packet.

Board President's Report

President Mitchell had nothing to report

VII. Liaison Reports

Winnetka Village –

- Trustee Gosselin reported that there will be a return to the discussion of the post office redevelopment project as well as the One Winnetka project that could impact areas surrounding the library. Targeted completion date is January 2025
- Park District has voted to approve funds from multiple sources for the Elder Lane and Centennial Beach projects

Northfield Village – Trustee Kinnich

- The Northfield Village Sidewalk committee met to discuss mid-road crossings
- The Village continues to move forward on the search process for a new village manager
- A new park has been proposed on North side of Willow and could possibly be connected to the bike path that would lead to the library

VIII. Unfinished Business

- *Update and Discussion on Northfield Library Renovation Project*

Trustee Munoz and Director Dombrowski met with the building and engineering team and have identified a few areas that require additional discussion with the village engineering teams. A meeting has been scheduled this week with both teams.

Updated renovation estimates will be provided once architects and staff finalize plans and major elements and get the information to the library's general contractor. The goal is to secure all levels of Village approval on the project by May 2024.

IX. New Business

- *Q2 Strategic Plan Update*

Director Dombrowski provided Q2 update on Strategic plan that indicated good progress towards target goal

- *Assignment of Two Trustees to Review Closed Session Recordings & Summaries*

Matt Kinnich and Ranjini Shankar will review Closed Session Recordings

X. Organizational Meeting of the Board

- *Resolution to Accept a Resignation & Declare a Vacancy*

Resolution was passed to accept the resignation of Deborah Vandergrift and declare a vacancy with all votes in favor

XI. Communications

Final Decennial meeting will be held at the beginning of the regular board meeting on February 19th at 7PM at the Winnetka Library.

The next regular meeting of the board will be held on Monday, February 19th following the conclusion of the Decennial meeting at the Winnetka Library.

XI. Public Comments

Jeffrey Liss commented with ideas for community input on the Northfield renovation plans.

XII. Adjournment

There being no further business to come before the Board, a Motion to adjourn to Closed Session was made by Trustee Kinnich.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:13 p.m.

XIII. Return to Open Session

Returning to Open Session at 8:36 P.M.

XIV. Adjournment

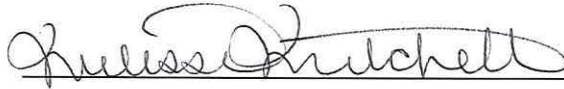
There being no further business to come before the Board, a Motion to adjourn was made by Trustee Munoz.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:37 p.m.

Respectfully submitted,

Ranjini Shankar

Board Vice President and Secretary Pro-Tem



Melissa Mitchell, President



Thomas Sundell, Secretary

