

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES**

November 14, 2022

**I. Call to Order**

The meeting was held at the Winnetka Library, 768 Oak St, Winnetka, Illinois. President Mitchell called the meeting to order at 7:03 p.m. A quorum was present.

**II. Roll Call**

Present: Trustees Travis Gosselin, Sarah Munoz, Thomas Sundell, Ranjini Shankar, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.  
Absent: Trustee Deborah Vandergrift

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (Information Technology Manager). Present was Joe Huberty from Engberg Anderson. Present were Northfield residents Matt Kinnich, Jonathan Don, and Elizabeth Blodgett. Present was Winnetka resident Jeffrey Liss.

**III. Organizational Meeting of the Library Board**

- *Resolution to Accept a Resignation and Declare a Vacancy*

A MOTION to Accept the Resolution to Accept a Resignation and Declare a Vacancy was made by Trustee Sundell.

The MOTION passed on a voice vote.

- *Resolution to Appoint a New Library Trustee*

A MOTION to Accept the Resolution to Appoint a New Library Trustee was made by Trustee Gosselin.

ROLL CALL VOTE:

AYES: Trustees Shankar, Munoz, and Gosselin

NAYS: 0

ABSENT/ABSTAINING: Trustees Vandergrift and Sundell

MOTION CARRIED

- *Oath of Office*

Trustee Sundell swore in incoming Trustee Kinnich.

**IV. Public Comments**

No public comments.

**V. Approval of Minutes**

- Approve Minutes of the October 17, 2022 Regular Meeting

President Mitchell announced the approval of the October 17, 2022 Regular Meeting Minutes.

**VI. Financial Report**

Director Dombrowski presented the October 2022 Financial Statements.

**VII. Library Report**

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the October 2022 Director's Report, which is included in the November 2022 Board Packet.

BOARD PRESIDENT'S COMMENTS:

President Mitchell reported that she and Director Dombrowski met with the Northfield Village President and Northfield Village Manager regarding the Northfield Library lease. The Village relayed that they are open to exploring any and all options to help the library fit the community needs and remain in the heart of downtown. President Mitchell also reported that she met with the other Winnetka taxing bodies to stay connected and discuss ways they can work together.

**VIII. Liaisons to Other Organizations-Reports**

- *Winnetka Village*- President Mitchell reported that the Fall Caucus Town Hall will be held on November 16<sup>th</sup>. She also reported that the Village of Winnetka tree lighting event will be held on December 2<sup>nd</sup>.
- *Northfield Village*- Trustee Munoz reported that the Village of Northfield tree lighting event will be held on November 30<sup>th</sup>. She also reported that the bike path project is moving forward with the path running right past the Northfield Library. Trustee Munoz also reported that George Alexoff has retired from the Parks & Recreation Department, that candidates have been slated for the School, Park District, and Village Boards, and that the Avoca School District is seeking candidates for three vacant school board seats.

**IX. Unfinished Business**

- *Hearing to Approve Ordinance for Purchase of Library Park*  
A MOTION to Approve the Ordinance for Purchase of Library Park was made by Trustee Sundell.

ROLL CALL VOTE:

AYES: Trustees Gosselin, Sundell, Shankar, Kinnich

NAYS: Trustee Munoz

ABSENT/ABSTAINING: Trustees Vandergrift

MOTION CARRIED

- *Approval of FY22-23 Levy Ordinance*  
A MOTION to Approve the FY22-23 Levy Ordinance was made by Trustee Gosselin.

ROLL CALL VOTE:

AYES: Trustees Sundell, Shankar, Kinnich, Munoz, and Gosselin

NAYS: 0

ABSENT/ABSTAINING: Trustees Vandergrift

MOTION CARRIED

**X. New Business**

- *Presentation & Discussion of Facility Feasibility Study*  
Joe Huberty from Engberg Anderson presented the District's facility feasibility study and the initial space plan options.

**XI. Communications**

- *The next regular meeting will be held on Monday, December 12<sup>th</sup> at 7 p.m. at the Northfield Branch.*
- *The library will close at 5 p.m. on Wednesday, November 23<sup>rd</sup> and be closed on Thursday, November 24<sup>th</sup> for the Thanksgiving holiday.*

**XII. Public Comments**

No public comments.

**XIII. Adjournment**

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Gosselin.

The MOTION passed on a voice vote and President Mitchell adjourned the meeting at 9:58 p.m.

