

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

March 21, 2022

I. Call to Order

The meeting was held at the Northfield Library, 1785 Orchard Lane Northfield, Illinois. President Mitchell called the meeting to order at 7:03 p.m. A quorum was present.

II. Roll Call

Present: Trustees Sarah Munoz, Deborah Vandergrift, Todd Van Neck, Thomas Sundell, Katherine Casale MacNally, Travis Gosselin, and President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent:

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (Information Technology Manager). Present were Megan Panje-Wilson and Dawn Livingston from the District 36 School Board. Present were John Peterson and Costa Kutulas from the Winnetka Park District. Present was Alex Ross from the Winnetka Caucus. Present was Winnetka resident Jeffrey Liss.

III. Public Comments

No public comments.

IV. Approval of Minutes

- Approve Minutes of the February 21, 2022 Regular Meeting

President Mitchell announced the approval of the February 21, 2022 Regular Meeting Minutes.

V. Financial Report

Director Dombrowski and Trustee Vandergrift presented the February 2022 Financial Statements.

VI. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the February 2022 Director's Report, which is included in the March 2022 Board Packet.

VII. Liaisons to Other Organizations-Reports

- *Winnetka Village-* President Mitchell reported that the Village of Winnetka has begun talking about the summer music festival and outdoor dining. She also reported that there will be a new development on the corner of Cherry Street and Linden Street. Trustee Casale MacNally reported that the Winnetka Caucus Council Town Hall meeting will be held on April 5, 2022 at 7 p.m. She also reported that the block of Chestnut Street in front of the Post Office is currently closed for street work.
- *Northfield Village-* Trustee Munoz reported that the Village of Northfield is looking into updating their signage.

VIII. Unfinished Business

- *Committees & Assignments*
The Board discussed including facilities as part of the finance committee. President Mitchell will follow up with the trustees this month on their preferences.

IX. New Business

- *Update re: District 36 Downsized Capital Improvement Plan*
Megan Panje-Wilson and Dawn Livingston presented the District 36 Downsized Capital Improvement Plan.
- *Presentation re: Library Park*
John Peterson and Costa Kutulas presented the Park District's intent to sell Library Park land to help afford the Winnetka Waterfront 2030 Master Plan, with the offer that the Library District have first option to purchase the parcel.
- *Discussion on Facility Feasibility Proposals*
Director Dombrowski reported that as part of the strategic plan, the library will be assessing both facilities for ongoing suitability for current and future space needs. The Board reviewed the proposals from Dewberry and Engberg Anderson.

A MOTION was made by Trustee Vandergrift to approve the expenditure of funds to hire either firm to conduct a Facility Feasibility Study.

ROLL CALL VOTE:

AYES: Trustees Van Neck, Sundell, Casale MacNally, Gosselin, Vandergrift, and Munoz

NAYS:

ABSENT/ABSTAINING:
MOTION CARRIED

X. Communications

- *The next regular meeting will be held on Monday, April 18th at 7 p.m. at the Winnetka Library.*

XI. Public Comments

Winnetka resident Jeffrey Liss commented on the facility feasibility studies.

XII. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Casale MacNally.

President Mitchell adjourned the meeting at 8:58 p.m.

Respectfully submitted,

Nicola White
Recording Secretary


Melissa Mitchell (Apr 26, 2022 17:30 CDT) Melissa Mitchell, President


Thomas Sundell (Apr 26, 2022 20:47 CDT) Thomas Sundell, Secretary