

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

January 17, 2022

I. Call to Order

The meeting was held virtually via ZOOM due to the COVID-19 pandemic. President Mitchell called the meeting to order at 7:01 p.m. A quorum was present.

II. Roll Call

Present: Trustees Sarah Munoz, Thomas Sundell, Travis Gosselin, Todd Van Neck, and Deborah Vandergrift and President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent:

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (Information Technology Manager). Present were Winnetka residents Katherine Casale MacNally, Stu Cohn, Marc Hecht, Dan Kinsella, and Robert Leonard.

III. Organizational Meeting of the Library Board

- *Resolution to Appoint a New Trustee*

A MOTION to Approve the Resolution to Appoint a New Trustee was made by Trustee Sundell.

The MOTION passed on a voice vote.

- *Oath of Office*

Secretary Sundell swore in incoming Trustee Casale MacNally.

- *Appointment of New Village Liaison to Winnetka*

President Mitchell elected to continue to serve as the Winnetka Village Liaison.

IV. Public Comments

Winnetka resident Stu Cohn commented on the proposed revised public comments policy.

Winnetka resident Marc Hecht commented on the proposed revised public comments policy and the board meeting minutes.

Winnetka resident Dan Kinsella commented on the proposed revised public comments policy.

Winnetka resident Robert Leonard commented on the proposed revised public comments policy and also on the District's new strategic plan.

V. Approve Minutes

- Approve Minutes of the December 13, 2021 Regular Meeting

President Mitchell announced the approval of the December 13, 2021 Regular Meeting Minutes.

VI. Financial Report

Director Dombrowski and Trustee Vandergrift presented the December 2021 Financial Statements.

VII. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the December 2021 Director's Report, which is included in the January 2022 Board Packet.

VIII. Liaisons to Other Organizations-Reports

- *Winnetka Village*- President Mitchell reported that the Village of Winnetka is buying new vehicles and construction equipment.
- *Northfield Village*- Trustee Munoz stated that there was nothing new to report.

IX. Unfinished Business

- *Discussion on Return to In-Person Board Meetings*
The Board will meet virtually in February and will continue to revisit this topic at future meetings.

X. New Business

- *Discussion & Vote on Revised Monthly Director's Report*
The Board discussed items they would like to see in future Director's Reports, including more data on library collections and usage, HR information, and updates on the strategic plan.

- *Discussion & Vote on Revised Public Comments Policy*
The Board discussed further revisions they would like to see in the Public Comments Policy.

A MOTION was made by Trustee Gosselin to table the Discussion & Vote on Revised Public Comments Policy to Unfinished Business in the February 21, 2022 Board Meeting.

The MOTION passed on a voice vote.

- *Assignment of Two Trustees to Review Closed Session Recordings and Summaries*
Trustees Sundell and Van Neck were assigned to review the closed session recordings and summaries.

A MOTION was made by Trustee Sundell to add a second Public Comments section to the agenda.

The MOTION passed on a voice vote.

XI. Public Comments

Winnetka resident Marc Hecht commented on the proposed revised public comments policy and the District's new strategic plan.

XII. Communications

- *The next regular meeting will be held on Monday, February 21st at 7 p.m. via Zoom.*


XIII. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Casale MacNally.

The MOTION passed on a voice vote and President Mitchell adjourned the meeting at 8:37 p.m.

Respectfully submitted,

Nicola White
Recording Secretary


Melissa Mitchell (Feb 24, 2022 10:05 CST)

Melissa Mitchell, President

Thomas Sundell
Thomas Sundell (Feb 24, 2022 12:59 CST)

Thomas Sundell, Secretary