

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

January 16, 2023

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak St, Winnetka, Illinois. President Mitchell called the meeting to order at 7:01 p.m. A quorum was present.

II. Roll Call

Present: Trustees Matt Kinnich, Sarah Munoz, Thomas Sundell, Travis Gosselin, Ranjini Shankar, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent: Trustee Deborah Vandergrift

Present were library employees Nicola White (Business Services Coordinator), Mark Swenson (Information Technology Manager), and Steve Kline (Digital Services Manager). Present was Joe Huberty from Engberg Anderson. Present was Alex Ross from the Winnetka Caucus. Present was Northfield resident Sue Kelly. Present were Winnetka residents Colleen Campbell, Marc Hecht, and Linda Martin. Present was Studio patron Peggie Martay.

III. Public Comments

Northfield resident Sue Kelly commented on the Studio staffing.

Winnetka resident Colleen Campbell commented on the Studio staffing.

Studio patron Peggie Martay commented on the Studio staffing.

Winnetka resident Marc Hecht commented on the proposed facilities plans.

Winnetka resident Linda Martin commented on the Studio staffing.

IV. Approval of Minutes

- Approve Minutes of the December 12, 2022 Regular Meeting

President Mitchell announced the approval of the December 12, 2022 Regular Meeting Minutes.

V. Financial Report

Director Dombrowski presented the December 2022 Financial Statements.

VI. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the December 2022 Director's Report, which is included in the January 2023 Board Packet.

BOARD PRESIDENT'S COMMENTS:

President Mitchell reported:

- The library closed on Library Park in December.

VII. Liaisons to Other Organizations-Reports

- *Winnetka Village*- President Mitchell reported that the Village of Winnetka discussed updating signage and signage standards.
- *Northfield Village*- Trustee Munoz reported that the updated Village of Northfield signage is coming in 2023 and that construction for the roundabout at Happ, Orchard, and Walnut is planned for 2024. She also reported that the Village is upgrading water systems for businesses and residents and is providing a community solar program. Trustee Munoz also reported that the new bike path will be running right past the Northfield Library.

VIII. Unfinished Business

- *Approval of Minutes of Meetings Lawfully Closed Under the Open Meetings Act*

A MOTION to Approve the Minutes of Meetings Lawfully Closed Under the Open Meetings Act was made by Trustee Gosselin.

The MOTION passed on a voice vote.

- *Approval of Resolution Determining Release of Closed Session Minutes*
A MOTION to Approve the Resolution Determining Release of Closed Session Minutes was made by Trustee Gosselin.

The MOTION passed on a voice vote.

- *Approval of Resolution Approving Destruction of Closed Session Recordings*
A MOTION to Approve the Resolution Approving Destruction of Closed Session Recordings was made by Trustee Mitchell.

The MOTION passed on a voice vote.

- *Revised Facility Plan Presentation & Discussion*
Joe Huberty from Engberg Anderson presented the revised facilities plans.

A MOTION to approve 'Option 4' for the Northfield Library was made by Trustee Gosselin.

ROLL CALL VOTE:

AYES: Trustees Kinnich, Munoz, Sundell, Gosselin, Shankar

ABSENT/ABSTAINING: Trustee Vandergrift

NAYS: 0

MOTION CARRIED

IX. New Business

- *Caucus Presentation*
Alex Ross from the Winnetka Caucus Library Committee presented the planks from the 2022 annual survey.
- *Strategic Planning Quarterly Update*
Director Dombrowski presented the strategic plan updates from the second quarter of the 2022/2023 fiscal year.

X. Communications

- *The next regular meeting will be held on Monday, February 20th at 7 p.m. at the Winnetka Branch.*

XI. Public Comments

Winnetka resident Jeffrey Liss commented on the proposed facilities plans.

XII. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Sundell.

The MOTION passed on a voice vote and President Mitchell adjourned the meeting at 9:38 p.m.

Respectfully submitted,

Nicola White
Recording Secretary

Melissa Mitchell Melissa Mitchell, President

Thomas Sundell Thomas Sundell, Secretary