

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A REGULAR MEETING OF THE  
BOARD OF TRUSTEES**

August 21, 2023

**I. Call to Order**

The meeting was held at the Winnetka Library, 768 Oak St., Winnetka, Illinois. President Mitchell called the meeting to order at 7:02 p.m. A quorum was present.

**II. Roll Call**

Present: Trustees Travis Gosselin, Matt Kinnich, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Deborah Vandergrift, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Present was library employee Mark Swenson (IT Manager).  
Present was Winnetka resident Jeffrey Liss.

**III. Public Comments**

Comment made by Jeffrey Liss commending the board.

**IV. Approval of Minutes**

*Approve minutes of the July 17, 2023 regular meeting.*

President Mitchell announced approval of the July 17, 2023 Regular Meeting Minutes.

**V. Financial Report**

Trustee Munoz and Director Dombrowski presented the July 2023 Financial Statement.

**VI. Library Reports**

*Library Director's Report*

Director Dombrowski presented the July 2023 Director's Report, which was included in the August 2023 board packet.

**VII. Liaison Reports**

*Winnetka Village* – Trustee Gosselin reported on District 36 school opening after Labor Day, with the expectation of increased library activity by school-age children until then.

*Northfield Village* – Trustee Kinnich reported on the search for a new village manager.

**VIII. Unfinished Business**

*No unfinished business*

**IX. New Business**

- *Review draft of FY23-24 Budget and Appropriation Ordinance*  
Director Dombrowski presented the revised budget, explaining each of the revisions, and presented the draft Ordinance. Corrections needed to the draft were noted.
- *Adopt Certified Estimate of Revenues by Source for FY23-24*  
Director Dombrowski presented the Estimate of Revenues for adoption.
- President Mitchell provided an update on the status of the Northfield branch building and expansion plans with respect to environmental and structural issues impacting negotiations with the village of Northfield.

**X. Communications**

The next regular meeting of the board will be held on Monday, September 18<sup>th</sup> at 7 p.m. at the Northfield Library.

**XI. Public Comments**

Jeffrey Liss asked for clarification on Cook County's payment of tax moneys to the Library's special accounts, which was provided by Director Dombrowski.

**XII. Adjourn to Closed Session**

Closed Session

5 ILCS 120/2(c)(5): To consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

A Motion to adjourn to closed session was made by Trustee Gosselin.

The Motion passed on a voice vote and President Mitchell adjourned to closed session at 7:45 p.m.

**XIII. Return to Open Session**

Returned to open session from closed session at 8:49 p.m.

**XIV. Adjournment**

There being no further business to come before the Board, a Motion to adjourn was made by Trustee Sundell.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Thomas Sundell  
Board Secretary

Melissa Mitchell Melissa Mitchell, President

Thomas Sundell Thomas Sundell, Secretary